



The Charter Township of Flint prides itself on its' streamlined processes. All processes meet the requirements of the Michigan Planning Enabling Act PA 33 of 2008 and the Michigan Zoning Enabling Act PA 110 of 2006.

Planning Process and Fees:

Rezoning Process Checklist	
1	Contact Tracey if you feel you need a Pre-Application meeting. Phone: 810-600-3234 or Email: ttucker@flinttownship.org
2	Submit your Rezoning Application - at least 21 days prior to the Regular Planning Commission Meeting. Include the completed application and fee.
4	The Public Hearing Notice will be mailed to all owners of property within 300 ft. and posted at the Township Hall and online at <a href="http://www.flinttownship.org">www.flinttownship.org</a>
5	Planning Commission holds the Public Hearing. The applicant should attend or have a representative present to answer any questions the Commission may have.
6	The Planning Commission considers your request - (Monthly Meeting - 2nd Thursday at 6pm). The Planning Commission will vote to recommend approval/denial to the Township Board of Trustees.
7	Zoning Administrator sends the Case to the Township Board with the Rezoning Ordinance and the Planning Commission recommendation. The Township Clerk will place notices in the newspaper and online.
8	The Township Board of Trustees has a First Reading of the Ordinance. If there aren't any objections, the Ordinance will be placed on the next agenda for Final Reading and approval/denial by the Board
10	If the Ordinance passes, the Clerk will post in the paper again.
	If at any point in the process you have a question, please contact Tracey - ttucker@flinttownship.org
	Expected Length of Process - 6 - 12 weeks from receipt of application and fee.

Case Study –

Our most current case of rezoning was from Commercial to Industrial. It involved vacant land where they will place a Tire Repair Station.

Application Received: 11/27/2018      Process Completed: 01/22/2019

**Length of Process – 8 weeks**

**Cost – \$1,500.00 maximum**

# ZONING AMENDMENT APPLICATION FORM

CHARTER TOWNSHIP OF FLINT  
1490 S. DYE ROAD  
FLINT, MI 48532  
(810) 732-1350 FAX (810) 733-6919

CASE # \_\_\_\_\_  
FEE PAID \_\_\_\_\_  
TBS FOR PH \_\_\_\_\_  
PH DATE \_\_\_\_\_

1. Date: \_\_\_\_\_
2. The property is located on the N S E W side of \_\_\_\_\_ road between  
\_\_\_\_\_ and \_\_\_\_\_ Roads
3. Location address \_\_\_\_\_  
  
Legal Description of Property \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Dimensions of property: \_\_\_\_\_  
frontage depth acreage
5. It is requested that the zoning classification of the foregoing described property be amended  
from \_\_\_\_\_ to \_\_\_\_\_.
6. It is proposed that the property will be put to the following use:  
\_\_\_\_\_
7. Exhibits attached: \_\_\_\_\_
8. Petitioner  
\_\_\_\_\_  

Name	Address	City	Phone
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9. Name(s) of legal owners(s) of the property:  
\_\_\_\_\_  

Name	Address	City	Phone
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Agent processing the amendment if different from No. 8.

Name	Address	City	Phone
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11. Signature(s) of legal owner(s) or authorized agent – AUTHORITY: TWP ZONING ACT PA 184, 1943 AS AMENDED.  
\_\_\_\_\_

ZONING AMENDMENT FEE SCHEDULE: 0 - 1 ACRE = \$1,000  
1 ACRE + = \$1,000 + \$40/ACRE (MAXIMUM \$1,500)

**AFFIDAVIT OF AUTHORITY**

**VARIANCE OR ZONING APPLICATION #:** \_\_\_\_\_

**MEETING DATE:** \_\_\_\_\_

**ZBA:** \_\_\_\_\_ **PLAN COMM :** \_\_\_\_\_

I hereby swear that I have the consent or authority of the owner of this property to act on the owner's behalf in asking for the variance/rezoning decision.

\_\_\_\_\_  
SIGNATURE OF AGENT

\_\_\_\_\_  
DATED